

## TRANSPORTATION SAFETY COMPLAINTS AND REPORTING

Student safety is the primary concern in the operation of the transportation system in Ledyard Public Schools. To that end the Ledyard Board of Education places a high priority on resolving all safety-related transportation issues in a timely manner.

All complaints concerning school transportation safety shall be reported to the Business Manager. The Business Manager shall maintain a written record of all complaints received regarding transportation safety and shall investigate the issues in a timely manner. The Business Manager shall inform the Superintendent of transportation safety issues and the manner in which they are resolved.

The Superintendent shall develop a regulation related to this policy detailing the process to investigate and resolve parental safety concerns related to bus stop locations.

The Superintendent shall annually, within thirty (30) days after the end of each school year, provide the Commissioner of Motor Vehicles with a copy of the written record of safety complaints received for the previous twelve (12) month period in compliance with CT State Statute.

The Superintendent shall make a written report of the circumstances of any accident that involves a motor vehicle and a Ledyard student, which occurs at a designated school bus stop or in the immediate vicinity thereof. The report shall be provided to the Commissioner of Motor Vehicles within ten (10) days of the accident on a form prescribed by the Commissioner.

Legal Reference: Connecticut General Statutes:

10-221c. Development of policy for reporting complaints re school transportation safety.  
Reporting of accidents at school bus stops.

Policy adopted: November 1, 1989  
Complete revision: October 1, 2014  
Revised: June 21, 2017

Ledyard Public Schools  
LEDYARD, CONNECTICUT