

## **Community Relations**

### **Access to School Procedures and Materials**

Ideas, operating procedures, records and publications developed in or for the school district may be made available to outside non-profit or profit organizations for use or distribution when such use or distribution will reflect favorably upon the school district and the community. No outside organization shall be granted exclusive access to or control over the material made available to it.

Disclosure of records containing privileged or confidential information about staff or students will be restricted to the extent permitted by law in the interests of the person or persons involved.

A reasonable charge may be made for copying available records.

(cf. 5125 - Student Records)

(cf. 4112.6 - Certified - Personnel Records)

(cf. 4212.6 - Non-Certified - Personnel Records)

### **Legal Reference:**

Connecticut General Statutes

1-15 Application for copies of public records. Certified copies. Fees.

1-16 Photographic reproduction of documents.

1-19 Access to public records. Exempt Records.

1-19a Access to computer-stored records.

1-20a Public employment contracts as public record.

1-21 Meetings of government agencies to be public.

1-21a Recording, broadcasting or photographing meetings.

1-21i Denial of access to public records or meetings. Notice. Appeals.

1-21k Penalties.

Policy adopted: November 2, 1994

LEDYARD PUBLIC SCHOOLS  
Ledyard, Connecticut